



# Special Educational Needs Policy

## Colerne Preschool Ltd

### Aims

- As childcare providers, we have a duty to protect children and to keep them safe from harm.
- At all times, the welfare of the child is paramount (see our Safeguarding Children Policy).

To provide an environment in which all children are supported to reach their full potential.

- We have regard for the Special Educational Needs and Disabilities Code of Practice 0 – 25 year, 2014.
- We include all children in our provision.
- We provide practitioners to help support parents and children with special educational needs (SEN)/disabilities.
- We identify the specific needs of children with SEN/disabilities and meet those needs through a range of strategies.
- We work in partnership with parents and other agencies in meeting individual children's needs.
- We monitor and review our practice and provision and, if necessary, make adjustments.

### Procedures

- We designate a member of staff to be Special Educational Needs Co-ordinator (SENCO) – currently Preschool Manager Sarah Macdonald. The deputy SENCO Jemma Gray.
- We are aware that children with SEN/disabilities may be particularly vulnerable and we ensure that our Safeguarding Children Policy and Procedures also protects children with SEN/disabilities (Special Educational Needs and Disabilities Code of Practice 0 – 25 years, 2014).
- We ensure that the provision for children with SEN/disabilities is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We ensure that our physical environment is as far as possible suitable for children with disabilities.
- We work closely with parents of children with SEN/disabilities to create and maintain a positive partnership.
- We ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's education.
- We provide parents with information on sources of independent advice and support.
- We liaise with other professionals involved with children and SEN/disabilities and their families, including transfer arrangements to other settings and schools.
- We use the DfE Special education needs and disability code of practice for identifying, assessing and responding to children's special educational needs.
- We provide a broad and balanced curriculum for all children with SEN/disabilities.

- We provide a differentiated curriculum to meet individual needs and abilities.
- We use a system of planning, implementing, monitoring, evaluating and reviewing individual educational plans (IEPs) for children with SEN/disabilities.
- We ensure that children with SEN/disabilities are appropriately involved at all stages of the graduated response, taking into account their levels of ability.
- We use a system for keeping records of the assessment, planning, provision and review for children with SEN/disabilities.
- We provide resources (human and financial) to implement our SEN/disability policy.
- We ensure the privacy of children with SEN/disabilities when intimate care is being provided.
- We provide the necessary medical in-service training for practitioners and volunteers (see Illness and Medication Policy).
- We raise awareness of any speciality the setting has to offer, e.g., Makaton trained staff.
- We ensure the effectiveness of our SEN/disability provision by collecting information from a range of sources e.g., IEP reviews, staff and management meetings, parental and external agencies views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We provide a complaints procedure.
- We monitor and review our policy annually.

Cross Reference:

Please also refer to: *Admissions Policy, Behaviour Management and Bulling Policy, Confidentiality Procedure, Curriculum Policy, Equality and Diversity Policy, Equipment and Resources Policy, Health and Safety Policy, Illness and Medication Policy, Mobile Phone and Camera Policy, Parental Involvement Policy, Safeguarding Children Policy, Settling In Policy, Staffing and Employment Policy, Unexpected Visitor Policy, Whistleblowing Policy.*

This policy was adopted by Colerne Preschool in July 2021